

**Society of Government Meeting Professionals  
Louisiana Chapter  
Post Office Box 84285  
Baton Rouge, Louisiana 70884**

*December 13, 2018  
Courtyard by Marriott, Baton Rouge  
Susan Shaffette, CGMP, President, Presiding*

**Call to Order**

**Roll Call**

**Mission and Bill of Rights**

**Secretary's Report**

- Approval of Minutes of November 14, 2018 Board of Directors Meeting

**Treasurer's Report**

- Financial Report as of November 30, 2018

**President's Report**

**Committee Reports:**

- Membership
- Programs
- Hospitality
- Communications
- Fundraising

**New Business**

**Old Business**

- Review & Refresh Tutorials about New Website

**Other Business**

**Adjourn**



**Louisiana Chapter  
SGMP**