1. **Call to Order** 
   1. **Review one Member Bill of Right**

Members have the right to be heard.

1. **Roll Call**
2. **Approval of Board Meeting Minutes** **from** Thursday, August 08, 2019
3. **Reports**
   1. **Officer Reports** 
      1. President
         1. Provide SGMP national and regional update(s)
            1. CGMP Class
            2. President’s calls not yes scheduled
            3. Webinar on 9/18
         2. Executive Committee Action
            1. Action Items from Retreat still lingering

List of Ads with dates and payment amounts

* + 1. First Vice President *(as needed)*
    2. Second Vice President *(as needed)*
    3. Secretary *(as needed)*
       1. Schedule call to approve this meeting’s minutes so debit card can be processed
    4. Treasurer
       1. Review latest bank statement and its receipts
       2. Review upcoming debits
       3. Review upcoming credits, if any
       4. Review revenue vs expenses for current meeting
          1. Issue payment for F&B
          2. Issue payment for speaker, if any
          3. Issue payment for venue, if any
          4. What was revenue share amount?
  1. **Committee Chair Reports**
     1. Membership
        1. Confirm & assign the month’s recruitment, retention & reclamation action plans
        2. Review 30, 60, 90 day membership renewals and assign action plan
        3. Review waitlist and assign person to reach out and tell to join
        4. New members to recognize at today’s chapter meeting
        5. CVB outreach
        6. School outreach
     2. Programs
        1. Review feedback survey results from Thursday, August 08, 2019 meeting
        2. Confirm upcoming meeting locations, topics, and speakers

Cypress Bend Resort

Suzanne Fogle

Many, Louisiana

Annual Education Conference - Education/Programming Core Competency

Kim Walker, CPB

* + 1. Hospitality
       1. Review upcoming birthdays
          1. Sign cards
       2. Review upcoming membership anniversaries
       3. Discuss special guests to recognize at today’s chapter meeting
       4. Discuss member career and life milestones to acknowledge *(carry forward to Communications)*
       5. Sign thank you card for today’s speaker
  1. Communications
     1. Newsletter topics
     2. Facebook posts to schedule for next month
     3. Instagram posts to schedule for next month
     4. LinkedIn group topic for current month
     5. Website updates
  2. Fundraising
     1. Review quarterly fundraising plan
     2. Discuss ad sponsorship and revenue
     3. Consider outside fundraising opportunities
  3. Community Involvement
     1. Habitat for Humanity date
     2. Socks for homeless

1. **Unfinished Business** *(if applicable)*
   1. Vacant Treasurer position and action plan
   2. Paying for full year of meetings
2. **New Business** 
   1. Reverse Trade Show
   2. Logo revisions
   3. Amazon Smile
3. **Wrap-Up**
   1. Recap action items and deadlines
   2. Announcements
   3. Good of the Order *(not included in minutes)*
4. **Adjournment**