1. **Call to Order** 
   1. **Review one Member Bill of Right**

Members have the right to be heard

1. **Roll Call**
2. **Approval of Board Meeting Minutes** **from** Thursday, January 14, 2021
3. **Reports**
   1. **Officer Reports** 
      1. President
         1. Confirm monthly/annual report filings are current
         2. Confirm monthly financial statements review was completed
         3. Review Chapter Business Plan status & priorities
         4. Provide SGMP national and regional update(s)
            1. JLM
            2. NEC
            3. Nominations and Elections - national
      2. First Vice President *(as needed)*
      3. Second Vice President *(as needed)*
      4. Secretary *(as needed)*
      5. Treasurer
         1. Review latest bank statement and its receipts
         2. Review upcoming debits
         3. Review upcoming credits, if any
         4. Review revenue vs expenses for current meeting
         5. Talk through AfiniPay
   2. **Committee Chair Reports**
      1. Membership
         1. Confirm & assign the month’s recruitment, retention & reclamation action plans
         2. Confirm 50/50 ratio status and assign action plan
         3. Review 30, 60, 90 day membership renewals and assign action plan
         4. Review waitlist status
            1. Awaiting approval on Tunney and Wilma from National
      2. Programs
         1. Review feedback survey results from Thursday, January 14, 2021 meeting
         2. Review education calendar – topics and presenters only. *(Locations will come at new business)*
      3. Hospitality
         1. Review upcoming membership anniversaries
         2. Discuss special guests to recognize at today’s chapter meeting
         3. Discuss member career and life milestones to acknowledge *(carry forward to Communications)*
         4. Sign thank you cards for today’s host and speaker
   3. Communications
      1. Newsletter topics
      2. Facebook posts to schedule for next month
      3. Instagram posts to schedule for next month
      4. LinkedIn group topic for current month
      5. Website updates
         1. Feed the Pig - done
         2. Spread the Love - done
         3. Nominations and Elections – done by EOB Friday
      6. Government Connections
   4. Fundraising
      1. Review quarterly fundraising plan
      2. Discuss ad sponsorship and revenue
      3. Consider outside fundraising opportunities
   5. Community Involvement
      1. Review and discuss quarterly community involvement plan
         1. Spread the Love
4. **Unfinished Business**
   1. Policy Manual
   2. Hurricane Laura donation
   3. February 2020 board meeting agenda
5. **New Business** 
   1. Minutes posted to Board Files on website
   2. Treasurer forms:
      1. Reimbursement
      2. (was there another one?)
   3. NEC Auction donation
   4. Chapter nominations and elections
   5. Chapter programming:
      1. In-person vs Virtual through June
      2. Photo acknowledgement
6. **Wrap-Up**
   1. Recap action items and deadlines
   2. Announcements
7. **Adjournment**