1. **Call to Order** 
   1. **Review one Member Bill of Right**

Members have the right to respect

1. **Roll Call**
2. **Approval of Board Meeting Minutes** **from** Thursday, June 11, 2020
3. **Reports**
   1. **Officer Reports** 
      1. President
         1. Confirm monthly/annual report filings are current
         2. Confirm monthly financial statements review was completed
         3. Provide SGMP national and regional update(s)
            1. Updates from President’s call
            2. Membership
      2. First Vice President *(as needed)*
      3. Second Vice President *(as needed)*
      4. Secretary *(as needed)*
      5. Treasurer
         1. Review latest bank statement and its receipts
         2. Review upcoming debits
            1. $100.15 to Capital One
         3. Review upcoming credits, if any
   2. **Committee Chair Reports**
      1. Membership
         1. Confirm & assign the month’s recruitment, retention & reclamation action plans
         2. Confirm 50/50 ratio status and assign action plan
         3. Review 30, 60, 90 day membership renewals and assign action plan
         4. Review waitlist status
         5. New members to recognize at today’s chapter meeting
         6. Review people we are pursuing
            1. Audrey Shields – planner
            2. Wilma Harvey – supplier
         7. Follow-up on these:
            1. Nicole Pitre – should have had a baby
            2. Kathleen Hodgins – did Hampton pay for this membership? If so, she needs to become a member under her new hotel.
            3. Caitlyn Bell – expiring this month
            4. Donna Dusang – expired in June
            5. Carolyn Wooten – expiring this month
            6. Irene Hodge – expiring this month
            7. Roxanne Juneau – expiring this month
            8. Tara Lala – expiring this month
            9. Jessica McChesney – expiring this month
      2. Programs
         1. Upcoming program topics, speakers, and locations
         2. Annual Education conference RFP
         3. Awards Ceremony and nomination committee
      3. Hospitality
         1. Review upcoming birthdays
         2. Review upcoming membership anniversaries
         3. Discuss special guests to recognize at today’s chapter meeting
         4. Discuss member career and life milestones to acknowledge *(carry forward to Communications)*
         5. Sign thank you cards for today’s host and speaker
   3. Communications
      1. Newsletter topics
         1. National’s statement on racial equity and inclusion
         2. Our plan for in-person / social distancing
      2. Facebook posts to schedule for next month
      3. Instagram posts to schedule for next month
      4. LinkedIn group topic for current month
      5. Website updates
   4. Fundraising
      1. Discuss a raffle for our first in-person meeting
   5. Community Involvement
      1. Review and discuss quarterly community involvement plan
   6. Other Reports
      1. Ad Hoc Committee(s): Policy Manual
4. **Unfinished Business** *(if applicable)*
   1. SGMP’s statement on racial equity and inclusion
   2. Capital One bank account
5. **New Business** 
   1. Upcoming Board Retreat plan and expectations
   2. Treasurer position
   3. August plan for in-person and social distancing
   4. Tunney’s email - pricing
6. **Wrap-Up**
   1. Recap action items and deadlines
   2. Announcements
   3. Good of the Order *(not included in minutes)*
7. **Adjournment**