1. **Call to Order** 
   1. **Review one Member Bill of Right**

Members have the right to have Society funds used to advance our mission

1. **Roll Call**
2. **Approval of Board Meeting Minutes** **from** Thursday, April 09, 2020
3. **Reports**
   1. **Officer Reports** 
      1. President
         1. Confirm monthly/annual report filings are current
         2. Confirm monthly financial statements review was completed
         3. Provide SGMP national and regional update(s):
            1. Sam Gilmer Award Ceremony
            2. Membership grace period
            3. President’s call upcoming on June 15 at 2pm.
      2. First Vice President *(as needed)*
      3. Second Vice President *(as needed)*
      4. Secretary *(as needed)*
      5. Treasurer
         1. Review latest bank statement and its receipts
         2. Review upcoming debits
            1. Tax preparation
            2. Mailbox
         3. Review upcoming credits, if any
            1. Wild Apricot
   2. **Committee Chair Reports**
      1. Membership
         1. Confirm & assign the month’s recruitment, retention & reclamation action plans
         2. Review 30, 60, 90 day membership renewals and assign action plan
         3. Membership specifics:
            1. Kathleen Hodgins – no longer at Hampton
            2. Roxanne Juneau – past 90 grace period
         4. New members to recognize at today’s chapter meeting
      2. Programs
         1. Review feedback survey results from Thursday, April 09, 2020 meeting
         2. Upcoming National webinars
         3. Summer and Fall education plan
            1. Discussion: When to bring back in-person meetings
            2. Discussion: Fees for further virtual events
            3. Task force for Annual Education Conference
      3. Hospitality
         1. Review upcoming birthdays
         2. Review upcoming membership anniversaries
         3. Discuss special guests to recognize at today’s chapter meeting
         4. Discuss member career and life milestones to acknowledge *(carry forward to Communications)*
         5. Thank you card for today’s speaker
   3. Communications
      1. Newsletter:
         1. Getting back on track
         2. Topics
      2. Social Media posts to schedule for next month
      3. Website updates
   4. Fundraising
      1. What can we do remotely, if anything, to generate some chapter funds?
   5. Community Involvement
      1. How can we give back to our community, if in any way, under current restrictions?
   6. Other Reports
      1. Ad Hoc Committee(s)*:*
         1. *Annual Education Conference*
      2. Ad Hoc Task Force(s):
         1. Policy Manual
4. **Unfinished Business** *(if applicable)*
   1. Basket for Karen Primeaux
5. **New Business** 
   1. Capital One bank account charges
   2. Members with outstanding balances from previous events
   3. Volunteers based on survey responses
   4. Board Retreat
6. **Wrap-Up**
   1. Recap action items and deadlines
   2. Announcements
   3. Good of the Order *(not included in minutes)*
7. **Adjournment**