**Government Meeting Specialist Tracking Sheet**

**Name of Member:**

**Company/Organization:**

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| **Programming Topic** | **Date Completed** | **Date Completed** | **Date Completed** |
| **Education/Programming**  ***(3 programs)*** |  |  |  |
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|  |  |  |
| **Facilities and Services**  ***(3 programs)*** |  |  |  |
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|  |  |  |
| **Financial and Contract Management**  ***(2 programs)*** |  |  |  |
|  |  |  |
| **Leadership**  ***(1 program)*** |  |  |  |
| **Logistics**  ***(3 programs)*** |  |  |  |
|  |  |  |
|  |  |  |
| **Technology**  ***(2 programs)*** |  |  |  |
|  |  |  |
| **Ethics**  ***(1 program)*** |  |  |  |
| ***Total class time is 15 programs*** | | | |

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| **Chapter Officer Use Only**  **Date Received Application \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Date Certification Granted \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Member since \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |